



Lawyer Name  
Mailing Address

# Sample Invoice Not For Payment

Date: 2024-05-27  
Member No.: 1000001  
Invoice No.: 041769  
GST Registration No.: 107604357 RT

Your insurance levy and cyber coverage premium for the year July 1, 2024 to July 1, 2025 are due on or before July 02, 2024.

Law Society Rule 2-87(1) provides for a penalty of \$10 daily, to a maximum penalty of \$300 for late payment of the fee. A member who fails to pay within 30 days of the due date is automatically suspended from practising law pursuant to Rule 2-88.

**Exemption**  
Law Society Rule 5-30(2) provides that a practising lawyer who is not required to contribute to the Professional Liability Claims Fund must complete and file an exemption form. The required form can be downloaded [here](#) (found on the *Forms - For Lawyers* page on the Law Society's website), and must be received by the Law Society no later than July 02, 2024.

**Option #1 - Payment in Full**

CLIA portion (non refundable, GST/RST)	\$ 556.00
Professional Liability Claims Fund Contribution (GST)	\$ 1194.00
Cyber liability coverage (non refundable, GST/RST)	\$ 89.00
<b>Subtotal</b>	<b>\$ 1839.00</b>
R.S.T. subtotal:	\$ 45.15
G.S.T. subtotal:	\$ 91.95
<b>Due on or before July 2nd 2024:</b>	<b>\$ 1976.10</b>

**Option #2 - Instalment Plan (2 equal payments)**

**First Instalment**

CLIA portion (non refundable, GST/RST)	\$ 278.00
Professional Liability Claims Fund Contribution (GST)	\$ 597.00
Cyber liability coverage (non refundable, GST/RST)	\$ 44.50
Instalment Fee (GST)	\$ 50.00
<b>Subtotal</b>	<b>\$ 969.50</b>
R.S.T. subtotal:	\$ 22.58
G.S.T. subtotal:	\$ 48.47
<b>Due on or before July 2nd 2024:</b>	<b>\$ 1040.55</b>

<b>Second Instalment</b>	<b>\$ 1040.55</b>
<b>Due on or before December 2nd 2024:</b>	<b>\$ 1040.55</b>

Make cheques payable to: *The Law Society of Manitoba*

See our other [payment options](#).

Questions? Contact Sandra Alleyne, CFO at 204-926-2054 or Carol Hiebert at 204-926-2046