

# Communiqué

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### FEATURE:



A Deposit to Your Trust Account is Not the Final Step: Confirm Available Funds

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### LSM Holiday Hours

Our office will be closed on the following days during the holiday season:

Thursday, December 25, 2025

Friday, December 26, 2025

Thursday, January 1, 2026

Friday, January 2, 2026



## CEO'S MESSAGE

LEAH KOSOKOWSKY

## What's New

### OURS TO PROTECT

### NEW Electronic Funds Transfer Payment Option

### Who is Your Client? Getting it Right in Estates, Guardianships, and Other Representative Roles

## Preserving the Rule of Law - What You Can Do

The rule of law is the principle that laws, not the whims of individuals, govern Canada. It means the law applies equally to everyone; that laws are made through fair, democratic processes; that courts are independent in applying them; and that our rights and freedoms are protected under those laws.

As many of you know, the Law Society of Manitoba, along with a coalition of law societies is engaged in a national campaign, **Ours To Protect**, to educate and unite Canadians around the rule of law. We have received positive support from the profession but many of you also have asked what you can do to help preserve the rule of law.

As a starting point, it is helpful for us all to understand what is important to Canadians and what concerns them. Through research conducted on our behalf by Discover we have learned that fairness, justice and equality are important values for Canadians and while Canadians recognize that the rule of law is important, their knowledge about it is limited. That is, while we know that the rule of law upholds fairness, justice and equality, many are unfamiliar with how it applies in real-world situations.

The research also shows that Canadians are concerned that political and ideological influences could begin to shape court decisions and many believe that concerns about judicial independence observed in the United States and other countries could occur here in Canada. There is declining trust and confidence in institutions.

## CEO's MESSAGE continued...

To educate and unite Canadians on the rule of law, you can do a variety of things.

1. Help your family and friends understand how the rule of law affects all of us everyday. That a strong rule of law culture is one in which individuals choose to act within the law, knowing that they would face consequences for not doing so. They can trust that other people will also obey the law, and that the law is applied fairly across society.

When you cross the street at a green light, you trust that others will stop at the red light. When you buy groceries, you trust that they met food quality rules. When a judge makes a decision, you trust that they applied the law and were not influenced by a politician or by public pressure. This is the rule of law in action.

2. Pay attention. When a politician makes public statements about a court decision – is it a fair criticism or disagreement with the law or is it an attack on the integrity of the judge that assists the politician to obtain or hold power?
3. Speak up. Canada has a strong legal system, but it is not perfect and our research shows it is under pressure. If people lose confidence that the system is fair, they may stop respecting the law, weakening it further. Speak up against false narratives that can undermine trust in democratic institutions.
4. Volunteer to speak to a high school class or a community group about the rule of law, its fragility and how we all need to tend it.

The rule of law underpins fairness, justice and equality for all Canadians and we all benefit. The rule of law gives us equal rights, access to justice and the right to vote. It protects us from corruption and political interference.

The rule of law upholds our shared values – and it is **Ours To Protect**.

**Fairness, Justice, Equality**

Upheld by the Rule of Law

Learn more: [www.ourstoprotect.ca](http://www.ourstoprotect.ca)



**OURS  
TO  
PROTECT**  
OursToProtect.ca

## OURS TO PROTECT *Law Societies Champion the Rule of Law*

A coalition of Canadian law societies has launched **"Ours to Protect,"** a new national campaign aimed at uniting Canadians around the shared values that underpin our democracy, including **fairness, justice and equality.**

### **Why Now?**

#### **Key Findings on Public Concern**

Research commissioned for the campaign indicates that Canadians are increasingly concerned about threats to our democratic foundations:

- 68%** **More than two-thirds**, worry that political influence could shape court decisions.
- 46%** **Almost half** worry that challenges to judicial independence seen elsewhere could happen here.

### **A Call to Action from Leadership**

*"History shows that democracy is fragile; it's not guaranteed... It's our turn to take action to protect it."*

— **Leah Kosokowsky, CEO**  
The Law Society of Manitoba

*"The Ours to Protect campaign is a timely and ambitious effort to educate and unite Canadians around this fundamental principle of our democracy."*

— **Anik Bossé, President**  
The Law Society of New Brunswick

### **How Can the Profession Participate?**

As legal professionals, your commitment to upholding the Rule of Law is essential. This campaign is an opportunity to strengthen public understanding and spark crucial conversations.

We invite you to add your voice by sharing the campaign across your networks, both personal and professional. Help Canadians understand why the Rule of Law is **Ours to Protect.**



### **Join the Conversation and Learn More:**

[www.ourstoprotect.ca](http://www.ourstoprotect.ca)

### **Find us on Social Media**

@ourstoprotectca





## NEW Electronic Funds Transfer Payment Option

### *Applications Now Being Accepted*

Firms can now apply for regulatory approval to use electronic funds transfer (EFT) for client trust funds.

It is important to remember that unless and until your firm receives written Law Society blanket electronic funds transfer approval, all trust accounts must remain restricted to ***“read only”***.

Visit the Trust Safety webpage to review the [rules](#) and important safeguards required for firm approval.

**Trust Safety - Electronic Funds Transfer**

## Resources

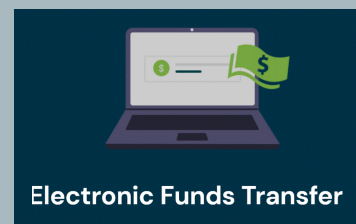
Updated Practice Direction 03-02

Electronic Funds Transfer Guideline

Requisition Form (sample)

Frequently Asked Questions

CPD Byte



**The Law Society  
of Manitoba**

INCORPORATED 1877 | INCORPORÉ EN 1877

## We're Hiring!

## DIRECTOR OF REGULATION

*The Law Society of Manitoba is looking for an adaptive leader who is passionate about public protection and committed to promoting an ethical, competent, healthy, and equitable legal profession.*

The Director will lead the strategic oversight of the Law Society's core regulatory functions and manage and supervise the operations of several Law Society departments and drive related policy initiatives. Review the [full job description](#) and apply by submitting your application to [careers@lawsociety.mb.ca](mailto:careers@lawsociety.mb.ca)

**Application Deadline:** Friday, December 19, 2025

## CPD: So Many Options



Lawyers are individuals with diverse professional development needs.

Fortunately, you've got plenty of options! From live programs, to a wealth of on demand offerings you can choose from, the supply runs deep.

All arms of Manitoba's interconnected and collaborative legal profession contribute to educational opportunities, strongly supporting individual needs. Explore your options. You'll find CPD that matters most to you and your practice.

Here at the Law Society, we offer a variety of live **Programs** and **CPD on Demand**.

### More Sources for High Quality CPD

Manitoba Law Library  
**Calendar of Events**

Manitoba Bar Association  
**Professional Development**

Robson Hall Law School  
**Events | Recordings**

Federation of Law Societies of Canada  
**National Programs**

### It's Not About *Just Getting Your Hours*

Practising lawyers must complete 12 hours of **Mandatory Continuing Professional Development** (MCPD) by December 31 each year.

Though this requirement is measured in hours, your continued development is not about hours. Professionals know that ongoing education is essential to their career.

The rules are meant to help you maintain and build your professional competence. The real goal is simply to reflect on your skills, identify what you need, and pursue resources that support you.

### Questions? Get In Touch

Programs and CPD on Demand:  
[cpd@lawsociety.mb.ca](mailto:cpd@lawsociety.mb.ca)



MCPD Requirements:  
[mcpd@lawsociety.mb.ca](mailto:mcpd@lawsociety.mb.ca)





## Holiday Office Closure December 23 – January 2

**204-201-1764**

*Voicemails will be returned in 24hrs*

**[support@lawyerstrong-mb.ca](mailto:support@lawyerstrong-mb.ca)**

*Emails will be returned once the office  
reopens on Monday, January 5*

**All contacts are confidential**  
[lawyerstrong-mb.ca](http://lawyerstrong-mb.ca)

## 24/7 COUNSELLING SUPPORT SERVICES AVAILABLE OVER THE HOLIDAYS

### **Manitoba Blue Cross Employee Assistance Program**

(204) 786-8880 | 1-800-590-5553  
Hearing-impaired line (204) 775-0586

### **Klinic Crisis Line (24/7)**

(204) 786-8686 | 1-888-322-3019

### **Mental Health and Suicide Prevention Support**

Call or text 9-8-8  
toll free, any time — lines are open

**Wishing You Peace and Joy  
from the Law(yer) Strong Community**



Law Society

## HEALTH RECOVERY PROGRAM

*A positive alternative*

**Focusing on support, rehabilitation  
and recovery.**

**Learn More**





## CONSIDER THE FOLLOWING SCENARIOS:

## Feature

### SCENARIO 1:

#### Trust Cheque for \$15,000 written before funds available

If you were to write a trust cheque for \$15,000 from client B's money *before the \$400,000 has become available funds*, you have just used client A's money for the \$15,000 payment for B's matter. The Law Society requires, for each trust disbursement, that funds be confirmed to be available before they are disbursed. If you do not have confirmed available funds before disbursing funds for the matter, you have breached your duty to care for your client's property as a careful and prudent owner would when dealing with like property, as required by rule 3.5-2 of the *Code of Professional Conduct*. Each client who provides you with trust money is trusting you to not use their money for any other purpose. Acting as a careful and prudent owner would, you cannot use one client's money to bridge another client's transaction during the bank's hold period.

### SCENARIO 3:

#### \$400,000 instrument was fraudulent

Consider if that \$400,000 instrument you deposited was fraudulent and is later returned. Any cheque you wrote against the \$400,000 instrument before it was returned is now a shortfall of the same amount in your trust account that you are responsible to remedy forthwith (rules 5-44(1)(e) and (g)).

### SCENARIO 2:

#### Trust cheque for \$380,000 written before funds available

What if you instead wrote a trust cheque for \$380,000 from client B's matter before the \$400,000 has become available funds? As with scenario 1, you have just used client A's money for the payment. In addition:

- Your savings institution would return the \$380,000 cheque for non-sufficient funds ("NSF") since only \$100,000 was available funds;
- Also similar to scenario 1, you would have breached rule 3.5-2 of the Code, and your savings institution would typically charge an NSF fee which, if it was charged to the trust account, would breach financial accountability rule 5-44(1)(g) since your trust account no longer has a sufficient balance to meet all of the firm's obligations; and
- The recipient of the \$380,000 cheque would incur time and perhaps bank fees of their own as a result of your cheque being returned as NSF, resulting in more time and likely costs for your firm.

### Confirm Available Funds

Prior to disbursing any trust money on any matter or making a transfer between matters, you must ensure sufficient money is held in trust for the matter. While this starts by checking the balance in the client trust ledger, it doesn't end there.

A firm must confirm the funds to be available, by:

- checking the client trust ledger;
- ensuring the receipt has been deposited to the pooled trust bank account;
- investigating any 'red flags' that may occur at any point in the confirmation process; and

- Only initiating a payment from the trust account once one of the below has occurred:
  - o The deposited funds have specifically been confirmed in writing by your savings institution as having been cleared; or
  - o The deposited funds have been held long enough to comply with the firm's confirmed available funds policy, which was determined for receipts of paper instruments or electronic funds through consultation with your savings institution.

While the confirmed available funds policies and procedures of the firm are determined by the trust account supervisor, it is the professional responsibility of each lawyer in the firm to comply with the policy.

## PREVENTION

A trust account supervisor is responsible for, among other things, the controls in relation to the operation of the firm's trust bank accounts. Ensuring appropriate hold policies is a control element that helps ensure compliance with Law Society rules and safe handing of all clients' trust money. How does your trust account supervisor ensure your firm is on-side of the Law Society requirements and avoid the other troublesome, time-consuming and likely costly issues that arise?



### STEP 1:

Get accurate data by talking to your savings institution for paper instruments (personal cheques, certified cheques, bank drafts). What is the hold period on any instruments you deposit and does it vary based on:

- o The type of instrument?
- o Dollar amount?
- o Whether or not the instrument being deposited is a lawyer trust cheque?
- o Savings institution where the instrument originated?

### STEP 2:

While you're at it, ask your savings institution about various electronic payments the firm receives. Electronic funds transfer is a broad concept with different types of payments and potentially different clearing times. Learn the difference among them so you can make informed policies.

### STEP 3:

After talking with your savings institution about various paper and electronic payments, review your existing firm policies and practices and incorporate any necessary changes to ensure your processes are designed to comply with Law Society rules and requirements.

### STEP 4:

Diarize for future follow up with your savings institution some time down the road – perhaps each year. Changes are not always communicated directly to account holders and you don't want to miss one.

## BUT THIS DOES NOT APPLY AT MY FIRM BECAUSE...

Do you feel this won't happen to you, since:

1. **You went through preventative steps when you initially set up your trust account?** Unless you have gone through this exercise in 2025, we recommend you do it again. Many savings institutions have changed their hold policies lately and several Manitoba law firms have found out the hard way by having trust cheques returned for insufficient funds.
2. **You have a big balance in your trust account?** Firms with large balances in their trust accounts are not immune to savings institution hold policies or policy changes. While your trust cheque is unlikely to be returned NSF due to the substantial funds available, using other clients' money—however brief—still constitutes a violation. So, even large firms must ensure they follow the preventative steps.



Unless firm policies and practices:

1. reflect current bank hold periods for all types of paper instruments and electronic transactions, and
2. are **adhered to** by all firm staff,

other clients' money is being inappropriately disbursed.

**It all  
comes  
down to  
this...**

The bottom line is that this impacts **all firms who handle trust money**, no matter the balance in the trust account or number of years the trust account has existed. A law firm hold policy for all types of deposits to the trust account, designed with input from your savings institution and reviewed regularly, is your best way to ensure you are not disbursing other clients' money.

While the trust account supervisor designs control processes for compliance, it is the professional responsibility of each lawyer in the firm to follow the controls in place, each and every time.

## PREP IMPORTANT DATES

|  | Standard PREP 2025                    |
|--|---------------------------------------|
| PHASE THREE:<br>Complete assignments<br>Virtual Law Firm | continuing to January 23, 2026        |
| DEADLINE TO PAY<br>Final Tuition Instalment              | January 12, 2026                      |
| CAPSTONE PERIOD  | February 2, 2026 to February 11, 2026 |
| Results  | 6 weeks after Capstone completed      |

Workplaces should not assign any duties whatsoever to students which may compromise their ability to successfully complete the required activities in the Capstone period.

Further, students enrolled in Standard PREP must be provided sufficient time to prepare and submit the required assignments throughout Phase Three.

### PREP TUITION SUBSIDY

After the deadline for the final tuition instalment passes, the Law Society will continue to process payments of the tuition subsidy to students enrolled in PREP. Subsidies will be paid if the tuition has been paid in full to CPLED and the student has submitted a declaration stating whether the subsidy amount ought to be paid to the student (*the student has paid the whole tuition and has not been fully reimbursed or only reimbursed for three of the four installment amounts*) or to their employer (*the employer paid the tuition directly to CPLED or has fully reimbursed the student*).





# PREP WEBINAR

## for Principals and Supervisors of Articling Students

Are you curious about the current bar admission program? Want to know more about what the articling students do in the PREP course? You should attend CPLED's webinar called:

***Fact or Fiction? How the Bar Admission Training Program Has Changed and What You and Your Students Can Expect***

### WHO SHOULD ATTEND?

- Current and prospective Principals
- Anyone who delegates or supervises articling students or early-career lawyers
- Those curious about how bar admission training has evolved, especially changes in the Practice Readiness Education Program (PREP) over the past five years

### OBJECTIVES

- Debunk myths and misconceptions about today's bar admission training program compared to past models
- Gain a clear understanding of the "what, why, and how" of PREP
- Understand how PREP insights can inform work allocation and mentorship, based on students' strengths and areas for growth

### PRESENTERS

Karmen Masson, Director of Strategic Initiatives and Interest Holder Engagement, along with a panel of CPLED team members to answer your questions during the Q&A.

## REGISTER NOW FOR ONE OF THE TWO PRESENTATION TIMES:

### Session 1

December 5  
3:00–4:00 p.m.

### Session 2

December 11  
12:00–1:00 p.m.





## Practice Management **QUICK TIPS**

To Make Practice (and Life) Easier



TANA CHRISTIANSON, Director - Insurance

As an experienced lawyer who has managed his own practice for many years, Barney Christianson offers free and confidential advice to lawyers looking to make their own practice more efficient and effective, more practical and less aggravating. Call or email him about upping your game.

Barney also collects useful resources to share with you.



### **The Myth of No Bad Days**

Enjoying practice is more than just effective organization and technology.

Check out [The Myth of No Bad Days](#).

## Three Tips about Word:

*Because Who Doesn't Need Help with Word*

### 1. Stop Automatic Formatting

[This article](#) lists some tricks to manage, disable, and fine-tune automatic formatting in Microsoft Word.

### 2. Removing Formatting from Word Documents

Have you ever struggled with Word formatting issues, especially using Word documents created by others and edited by many people? [Here is how to zero-out the formatting](#) so you can start over (an oldie but a goldie).



### 3. Fillable Forms in Word

If you need a fillable form created in Word, [here is how to do it](#). (You can and should dismiss the page asking you to permit ads. Always use an ad-blocker.)

Whether you are just starting (or finishing) the practice of law, or you've been practising a while and want to explore ways to do it better, contact Barney.

If you are looking for advice on how to make your practice more efficient and less aggravating, contact Barney directly.



**204-857-7851**



**barney.christianson@gmail.com**

Barney's practice management advice is free and confidential.



# WHO IS YOUR CLIENT?

## *Getting it Right in Estates, Guardianships, and Other Representative Roles*

**NOELIA BERNARDO,**

Practice, Ethics and Equity Advisor

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When you open a file, the first question should be simple: **Who is your client?**

Most of the time, the answer is obvious. But in **estate files, guardianships, and powers of attorney**, things can get tricky. That's when entries like "*Estate of Taylor Morgan*" start creeping into trust ledgers.

Here's the problem: **an estate is not a legal person and cannot be the client.**



## The Rule

Under the **Law Society of Manitoba Rules**:

- A **separate trust ledger** must be maintained for each client.
- The ledger must show the **actual client's name** - not a placeholder like "estate," "minor child," or "miscellaneous."

**The Code of Professional Conduct** defines "client" as the **person** who consults you and on whose behalf you render legal services.

In estate matters, the client is the **executor** (if there's a will) or the **administrator** (if there isn't).

## Right vs. Wrong

### Wrong:

- Estate of Taylor Morgan

### Right:

- Jordan Casey (Executor of the Estate of Taylor Morgan)
- Jordan Casey and Alex Lee (Co-Executors of the Estate of Taylor Morgan)
- Jordan Casey (Administrator of the Estate of Taylor Morgan)

The same principle applies in other representative roles:

- Alex Lee (Litigation Guardian for Minor Child A.B.)
- Jordan Casey (Attorney under Power of Attorney for John Clark)



## Why It Matters

- ✓ Compliance - ledgers are client-specific, as the Rules require
- ✓ Clarity - it's clear who retained you and in what role
- ✓ Auditability - auditors and successor lawyers can trace funds quickly
- ✓ Risk Management - avoids confusion or disputes with beneficiaries, family, or other parties



Remember: **the person paying your accounts may not be the client.**

For example, in estate matters the estate may pay, or in family or guardianship matters a relative may pay. But the client remains the executor, administrator, or litigation guardian who retains you. Your records must still identify the client accurately.

## Best Practice

- Always record the **individual's name plus their representative role** when they are acting in a representative capacity.
- Be consistent across all files.
- Never record "Estate of [Deceased]" as the client.
- If your client is a legal entity (corporation, partnership, government body), record the **entity itself** as the client.

## Bottom Line

- In **estate and representative capacity matters**, your client is the **living, named individual** who retained you - acting in the role that gives them authority (executor, administrator, litigation guardian, attorney under a power of attorney).
- In **corporate, partnership, or government matters**, the **entity itself** is the client. The officers, directors, or employees who communicate with you are not the client, but agents of the client.

Your trust ledger should make this distinction clear, every time.

## Questions? Looking for Guidance?



If you have questions about these issues or would like to discuss how they apply in a particular situation, please contact:

**Noelia Bernardo,**  
*Practice, Ethics and Equity Advisor*



204-926-2019



[practiceadvisor@lawsociety.mb.ca](mailto:practiceadvisor@lawsociety.mb.ca)

*"I'm always glad to talk through scenarios or provide guidance as you navigate your professional responsibilities." ~ Noelia*

## NOTICE OF BENCHERS' MEETING



*The next regular meeting of the benchers of the Law Society of Manitoba will be held on:*



**Thursday, December 11, 2025**



**The Law Society offices  
and via videoconference**



**12:30 p.m.**

Members of the Law Society are encouraged to attend and participate in the deliberations of the governing body.



If you wish to attend a meeting via videoconference, contact Pat Bourbonnais at [pbourbonnais@lawsociety.mb.ca](mailto:pbourbonnais@lawsociety.mb.ca).

**Dates for the next meetings are as follows:**

- February 5, 2026
- March 19, 2026
- May 14, 2026
- June 18, 2026

**Agenda and meeting minutes are published on the website [here](#).**

## Health and Wellness Resource Library

*Resources from the Law Society, Manitoba Blue Cross and other Partner Organizations*

**Digital Wellness Platform from Manitoba Blue Cross**

[www.wellness.mb.bluecross.ca](http://www.wellness.mb.bluecross.ca)

*From one central location you can now access:*

- Counselling support
- Relationship learning program
- Yoga and meditation program
- Sleep assessment
- Budgeting and financial self-directed courses
- And much more

For curated content, tips and resources to help YOU, start by taking a quick 10-minute [wellness assessment](#).



**Learn More**

# MEMBERSHIP CHANGES



### Practising to Non-Practising:

|               |                        |
|---------------|------------------------|
| Oct. 22, 2025 | John G.D. Haraschuk    |
| Oct. 28, 2025 | Agboola F. Omolola     |
| Oct. 28, 2025 | Lou R. Lamari          |
| Nov. 15, 2025 | Katie A. Boyko         |
| Nov. 24, 2025 | Georgia Q.W. DeFehr    |
| Nov. 26, 2025 | Shirley A.M. Van Schie |

### Non-Practising to Practising:

|                |                    |
|----------------|--------------------|
| Sept. 25, 2025 | Roxanne M.L. Gagne |
| Oct. 24, 2025  | Lauren N. Proteau  |
| Nov. 12, 2025  | Mira F. Bokhaut    |

### New Admissions:

|               |                     |
|---------------|---------------------|
| Oct. 21, 2025 | Ravi Sharda         |
| Nov. 1, 2025  | Nikolai Sosa Robelo |
| Nov. 17, 2025 | Ogban Chimo-Oduko   |

[Member Forms Available Here](#)



## 2026 MASS CALL TO THE BAR CEREMONY

The 2026 Mass Call to the Bar Ceremony is scheduled to take place at the RBC Convention Centre on **Friday, June 19, 2026** at 9:00 am.



## IN MEMORIAM

**Donald Sigurd Fjeldsted**, who passed away on December 25, 2024 at the age of 82. Mr. Fjeldsted received his call to the Bar on June 29, 1971. He practised as a partner and sole practitioner in Brandon for 37 years, retiring in 2008.

**Edwin Kenneth Morrison**, who passed away on August 26, 2025 at the age of 80. Mr. Morrison received his call to the Bar on June 25, 1974. He was a practising member of the Law Society until 1980.

**Bjorn Neil Johansson**, who passed away on September 3, 2025 at the age of 72. Mr. Johansson received his call to the Bar on June 29, 1978. He practised with Tallin and Kristijansson for 12 years and then joined Fillmore & Riley LLP, where he practised up to the date of his retirement in 2018.

**Honourable Morris Kaufman**, who passed away on October 2, 2025 at the age of 84. Mr. Kaufman received his call to the Bar on June 26, 1968. He practised as an associate and partner for 30 years in several Winnipeg firms, including the firm known today as Cassidy Ramsay. In 1998, Mr. Kaufman was appointed a Justice of the Court of Queen's Bench, where he served until his retirement in 2015.



## LSM Holiday Hours

Our office will be closed on the following days during the holiday season:

Thursday, December 25, 2025

Friday, December 26, 2025

Thursday, January 1, 2026

Friday, January 2, 2026

# CPD Education Centre

## Programs

### Hot Topics in Real Estate

December 4 | 1:00 – 4:00 p.m. | In-person

Register

December 5 | 9:00 a.m. – 12:00 p.m. | Webinar

Register

### Sankofa Lecture in Honour of Black History Month

February 12 | 2:00 – 4:00 p.m. | In-person

Register

### Northern Bar CPD (Thompson, MB)

March 13 | 9:00 a.m. – 4:00 p.m. | In-person

Register

## Courses & Resources

### 2025 CPD on Demand

If you missed any of our great live programs this year, check out the recorded versions! Watch when it works best for you.

Find Courses

### Practice Resources

Did you know you have a library of free written resources covering a wide range of fundamental topics at your fingertips? Plus, they're free!

Find Resources

Ready to hit the ground running in 2026?

Paul Unger's productivity series has you covered.

Sharpen your time management and elevate your daily effectiveness with this collection that delivers actionable insights, helpful tools, and proven techniques

*Available for a limited time!*

Get Started!

**Choose individual courses or explore the entire series for a complete boost.**



How to Beat Procrastination

*Available until January 12!*



Time & Distraction Management

*Available until February 1*



Email Management

*Available until February 27*



Task & Deadline Management

*Available until April 25*



Fight the Paper! Organize Your Digital Matter File

*Available until May 15*



Documenting & Mapping Your Processes

*Available until May 29*



# Upcoming **IMPORTANT DATES** At a Glance

## — 2025 —

**DECEMBER 11**  
**BENCHER MEETING**  
12:30 p.m.

### **DECEMBER 31**

#### **DUE DATE:**

**MCPD Hours to be completed**  
(PLEASE NOTE: This is NOT the reporting deadline.  
The deadline to report these hours is April 1<sup>st</sup>.)

## — 2026 —

### **JANUARY 2**

#### **PAYMENT DUE:**

2025-2026 Practising Fee and Insurance  
(3<sup>rd</sup> Instalment)  
for lawyers called to the Bar on June 20, 2025



#### **PRESIDENT**

Kyle Dear

#### **VICE PRESIDENT**

Ken Mandzuik, KC

#### **CHIEF EXECUTIVE OFFICER**

Leah Kosokowsky

#### **DEPUTY CEO**

Rennie Stonyk

#### **Mailing Address**

200 - 260 St. Mary Ave  
Winnipeg, Manitoba  
R3C 0M6 - MAP

Telephone: 204-942-5571  
Facsimile: 204-956-0624  
Toll-free: 1-855-942-5571

#### **Office Hours**

Monday to Friday  
8:30 a.m. - 4:30 p.m.

[lawsociety.mb.ca](http://lawsociety.mb.ca)

