



**ETHICS COMMISSIONER
INFORMATION AND PRIVACY ADJUDICATOR
LOBBYIST REGISTRAR**

The Manitoba Legislative Assembly is accepting resumes for the positions of Ethics Commissioner (the “Commissioner”), Information and Privacy Adjudicator and Lobbyist Registrar. These Independent Officer, non-partisan positions are each of a part-time nature. The hours necessary to fulfill the obligations of the position may vary throughout the year and the incumbent is expected to adjust accordingly. The Ethics Commissioner’s appointment is for a five-year term and, upon review, may be renewed for a further five years; the terms of the other two positions are normally concurrent with the term of the Commissioner.

The Commissioner works to promote the understanding by Members and former Members of the Manitoba Legislative Assembly of their obligations under *The Conflict of Interest (Members and Ministers) Act*. The Commissioner carries out the duties and powers set out in the Act, which include meeting with Members to review their financial disclosures, providing advice to Members concerning their obligations under the Act and conducting inquiries regarding possible contraventions of the Act. All disclosure by Members is reviewed by the Commissioner and published online.

The Information and Privacy Adjudicator is responsible for reviewing, at the request of the Ombudsman, a decision, act or failure to act of the head of a public body as required under *The Freedom of Information and Protection of Privacy Act* and *The Personal Health Information Act*. Following the review the Adjudicator must make an order.

The Lobbyist Registrar is responsible, under *The Lobbyist Registration Act*, for maintaining an online registry of lobbyists in which a record of all returns and other documents filed with the Registrar are kept and made available to the public. The Lobbyist Registry provides transparency about who is attempting to influence government and the details of their lobbying. The Registrar may issue advisory opinions and interpretation bulletins about the interpretation, application or enforcement of the Act or Regulations.

The incumbent is responsible for the administration of the Office, including budgetary responsibility and managerial authority over the Deputy Lobbyist Registrar/Executive Operations Officer. The incumbent will be expected to be an active member of the Canadian Conflict of Interest Network and the national Lobbyist Registrars and Commissioners Network and may be asked for suggestions to improve the laws related to the specific role.

Essential Qualifications:

- Post-secondary degree in a relevant discipline (e.g. law, public administration). An equivalent combination of education and experience may be considered.
- Experience analyzing, interpreting and applying legal principles and statutory provisions.

- Demonstrated ability to uphold principles of administrative and procedural fairness and natural justice.
- Strong ability to communicate effectively with particular regard for elected or senior officials, the public, and media.
- Highly developed oral and written communication skills to present complex issues and recommendations clearly.
- Demonstrated ability to exercise discretion and sound judgment in managing sensitive and confidential information, while maintaining impartiality and political neutrality.
- A strong record of senior-level decision making in complex environments.
- Must be comfortable working with technology and confident working in a fully digital and online setting.

Desired Qualifications:

- Experience leading and managing financial operations and human resource activities.
- Experience and understanding of corporate and commercial structures.
- Knowledge and experience with conflict-of-interest legislation or rules.
- A sound understanding of the non-partisan role of an officer of the Legislative Assembly.

The successful applicant will be subject to a Criminal Record check.

Apply to:

Human Resource Services

302-386 Broadway

Winnipeg, MB R3C 3R6

Phone: 204-945-7279

Fax: 204-948-3115

Email: hr@legassembly.mb.ca

Competition Number: 010226

Salary: \$150,000 per year

Closing Date: February 17, 2026

Employment Equity is a factor in selection. Please indicate in your covering letter or resumé if you are from any of the following groups: women, Indigenous people, visible minorities and persons with disabilities.

We thank all who apply and advise that only those selected for further consideration will be contacted.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.

Your cover letter, and resumé and/or application must clearly indicate how you meet the qualifications for this position.