



Please read and complete the applicable sections, per Law Society Rule 2-77(1).

PART A – FIRM REGISTRATION

Firm Name:		
Address:		
City/Town:	Prov:	Postal Code:
Business Email:		
Telephone:	Direct Line:	Fax:

- Firm has one or more branch offices (**complete Part B**).
- Firm is an inter-jurisdictional law firm as defined in Rule 3-27. (A law firm, not all of the members of which are members of the Society, that maintains an office in Manitoba and an office in one or more Canadian or foreign jurisdictions).
- Firm shares space with other lawyers (**complete Part C**).
- Firm has a total of _____ practising lawyers.

Please list all practicing lawyers associated with the firm (including lawyers on leave) in the space provided or if necessary attach a separate sheet.

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PART B – BRANCH OFFICES (if applicable)

Branch Office: (Please indicate if the branch office operates under a different firm name)		
Address:		
City/Town:	Prov:	Postal Code:
Business Email:		
Telephone:	Direct Line:	Fax:

On the attached listing indicate which lawyers practice at this branch office.

Branch Office: (Please indicate if the branch office operates under a different firm name)		
Address:		
City/Town:	Prov:	Postal Code:
Business Email:		
Telephone:	Direct Line:	Fax:

On the attached listing indicate which lawyers practice at this branch office.

PART C – SPACE SHARING

Where the law firm shares space with other law firms under a common name, the common firm name is:

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PART D – DESIGNATED REPRESENTATIVE(S)

Name(s) of up to two lawyer(s)* in the firm designated to receive and respond to communication from the Law Society on behalf of the firm and to receive information from the society with respect to matters pertaining to members of the law firm regarding:

- a. complaints, charges and disciplinary matters;
- b. professional liability insurance reports, claims or processes;
- c. the failure to pay monies owing to the society.

* A sole practitioner is automatically designated as the representative.

* Please note that the designated representative(s) nominated under Rule 2-77(1) may be, but is not required to be, the trust account supervisor who must be approved under Rule 5-42(1).

First Name:	Last Name:
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First Name:	Last Name:
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Submitted by (print name):

HOW TO SUBMIT YOUR FORM

Mail:

The Law Society of Manitoba
Admissions and Membership
200 – 260 St. Mary Avenue
Winnipeg, MB R3C 0M6

Email:

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204-956-0624
Attention:
Admissions and Membership