

## Other Valuable Property

Guidelines for using this table:

- (1) Be as specific as possible;
- (2) Where a quantity and value can be assigned it should be noted in the description (e.g. 5 x \$100 Canada Savings Bonds, serial numbers 123, 124, etc.); and
- (3) Where applicable, a separate line should be used for each separate item (e.g. multiple pieces of estate jewellery which may be released at separate times).

### RECORD OF VALUABLE PROPERTY

RECEIPT OF PROPERTY					RELEASE OF PROPERTY		
Receipt Date	Nature/Description of Property	Client Name and Matter #	Location of Property	1. Signature of Depositor	Date of Release	To Whom Released	1. Signature of Recipient
				2. Signature of Receiving Staff Member			2. Signature of Releasing Staff Member
				1.			1.
				2.			2.
				1.			1.
				2.			2.
				1.			1.
				2.			2.
				1.			1.
				2.			2.