



Lawyer Name  
Mailing Address

# Sample Invoice Not For Payment

**Date:** 2021-02-28  
**Member No.:** 1000001  
**Invoice No.:** 024833  
**GST Registration No.:** 10760 4357 RT

Your practising fee and any applicable law corporation, locker and FastTrack renewal fees for the practising year ending March 31, 2022 are due on or before **April 01, 2021**.

Law Society Rule 2-87(1) provides for a penalty of \$10 daily, to a maximum penalty of \$300 for late payment of the fee. A member who fails to pay within 30 days of the due date is automatically suspended from practising law pursuant to Rule 2-88.

**Option #1 - Payment in Full**

Practising Fee	
• General Fund	\$ 1925.00
• Education Fund	\$ 175.00
• Reimbursement Fund	\$ 575.00
Subtotal	\$ 2675.00
G.S.T.	\$ 133.75
<b>Due on or before April 1st 2021:</b>	<b>\$ 2808.75</b>

**Option #2 - Instalment Plan**

**First Instalment**

Practising Fee	\$ 891.66
Instalment Fee	\$ 40.00
Subtotal	\$ 931.66
G.S.T.	\$ 46.58
<b>Due on or before April 1st 2021:</b>	<b>\$ 978.24</b>

**Second Instalment**

Practising Fee	\$ 891.67
Instalment Fee	\$ 30.00
Subtotal	\$ 921.67
G.S.T.	\$ 46.08
<b>Due on or before August 3rd 2021:</b>	<b>\$ 967.75</b>

**Third Instalment**

Practising Fee	\$ 891.67
Instalment Fee	\$ 30.00
Subtotal	\$ 921.67
G.S.T.	\$ 46.08
<b>Due on or before December 1st 2021:</b>	<b>\$ 967.75</b>

**Option #3 - Renew Non-Practising Status**

Non-Practising Fee	\$ 100.00
Subtotal	\$ 100.00
G.S.T.	\$ 5.00
<b>Due on or before April 1st 2021:</b>	<b>\$ 105.00</b>

**Payment Options**

For details and instructions on payment methods, please refer to the [Payments - Instructions](#) document on the Member Portal.