



**SECTION A – CONTACT INFORMATION**

Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mx. <input type="checkbox"/> Dr.	Date of Birth (MM/DD/YY):
Full Name:	

**Current contact information – Personal**

Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Cell:	
Email:		

**Current contact information – Work**

Employer/Firm:		
Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Fax:	
Direct Line:	Cell:	
Email:		

**SECTION B – PROFESSIONAL STANDING AND EXPERIENCE**

1. Do you hold a Queen’s Counsel designation?  Yes  No  
**If yes:** provide the appointing government (federal or province) and the full date of appointment:

2. Degree & N.C.A. Qualification

(a) Do you hold any of the following common law or civil law degrees from a Canadian law school?  LL.B  J.D.  Civil

Please provide the name of the law school and the full date the degree was issued:

--

**OR**

(b) Do you hold a foreign degree and a certificate of qualification from the N.C.A.?

Please identify the country, law school and date of your degree:

<b>Law School</b>	<b>Country</b>	<b>Degree Received</b>	<b>Date of Issue (MM/DD/YY):</b>

3. List all law societies of which you are currently or were previously a member, noting for each your current status and full date of admission.

<b>Law Society</b>	<b>Date of Call/Admission (MM/DD/YY):</b>	<b>Current Status</b>

I have ordered my Certificate(s) of Standing (requested at the time of this application) with instructions that they are to be sent directly to The Law Society of Manitoba to the attention of the Admissions and Membership Department.

4. Provide details of your complete practicing history for the last 5 years including the name of each law firm/employer, address and period employed.  
(Attach a resume or use additional pages if necessary):

**If you answer 'Yes' to any part of Questions 5 – 19 you must provide full particulars and attach relevant documents, including any Court orders.**

5. Have you ever been refused admission to, been disciplined by or been disbarred or struck from membership in a law society or other professional organization  Yes  No
6. Have you ever resigned or applied to resign from a law society or other governing body for any reason?  Yes  No
7. Have you ever been subject to a competency review by a law society or other governing body?  Yes  No
8. Are there any charges pending against you in any jurisdiction in respect of alleged misconduct in your capacity as a lawyer?  Yes  No
9. Have you ever been the subject of a custodianship by law society or governing body?  Yes  No
10. Have you ever had conditions or restrictions imposed on your practice as a lawyer or have you voluntarily accepted restrictions or conditions of practice?  Yes  No
11. Are you aware of any complaint or charge pending against you in your professional capacity which has not yet come to the attention of your law society or governing body?  Yes  No
12. Have you ever been the subject of an insurance claim under a policy for professional liability insurance?  Yes  No
13. Have you been charged with an offence punishable by indictment or have you ever been successfully sued in a civil action relating to fraud, breach of trust, perjury, misrepresentation, deceit, forgery, dishonesty or undue influence?  Yes  No
14. Have you been denied or had any license or permit, the procurement of which required proof of good moral character?  Yes  No
15. Have you made an assignment in bankruptcy, been petitioned into bankruptcy, file a proposal to creditors or filed an application for a consolidation order under the *Bankruptcy and Insolvency Act*?  Yes  No
16. Are there any outstanding civil judgements against you or any actions outstanding against you that may result in a civil judgement?  Yes  No
17. Have you at any time disobeyed any Order of any court requiring that you do or abstain from doing any act?  Yes  No
18. Is there, to your knowledge or belief, any event, circumstance, or matter not disclosed in your replies to the preceding questions that touches or may concern your conduct, character and reputation, and that you know is or believe might be considered to be an impediment to your admission or which would warrant further and full inquiry by the Law Society of Manitoba?  Yes  No
19. I have familiarized myself with Manitoba Law to the extent necessary to be able to practice law competently in the areas in which I will practice, including the materials in the [Professional Responsibilities](#) section of the Law Society Education Centre website.  Yes  No

**SECTION C – FUTURE PLANS**

20. If admitted, when is your anticipated start date to commence practising law in Manitoba?

21. If you are relocating, please provide your Manitoba contact information (if known):

**New Manitoba contact information – Work**

Employer/Firm:		
Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Fax:	
Direct Line:	Cell:	
Email:		

**New practising arrangement(s)**

- Sole owner with associate(s)
- Partner
- Associate
- Other:
- Sole practitioner (in transition/seeking work)
- Sole practitioner (active practice)
- Sole practitioner sharing space & expenses
- Legal Aid
- Government
- In-house counsel

22. Provide the name of the person(s) in new firm/employment designated under Rule 2-77 to receive information from the Law Society about complaints, disciplinary matters and insurance claims in which you may be involved (*does not apply to sole practitioners*):

**Trust Account Information**

I will:

- use the firm's trust account.
- not use or operate a trust account.
- apply to the Law Society for approval to open my own trust account, as required by Rule 5-42(1).
- Other:

## SECTION D – PROFESSIONAL LIABILITY INSURANCE

Some members may be eligible for an exemption from professional liability insurance. For clarification on who is eligible for an exemption, see [19\(3\) of the Legal Professional Act](#).

Are you claiming an exception from professional liability insurance?  Yes  No

If **Yes**, please check the applicable option:

- I will be employed by the Federal Government, Manitoba Government or a Manitoba municipality or an agency of the Government as defined in ss. 1(1) of The Civil Service Act (except the Legal Aid Services Society of Manitoba) and will not practise law outside the scope of this employment.
- I am a member in good standing of the Law Society of  with a current practising certificate in that jurisdiction and current professional liability insurance.

**If claiming an exemption, submit a completed [Insurance Exemption Application form](#) with this application.**

## SECTION E – FEE PAYMENTS

To determine the amount of your practicing and applicable insurance fees, please contact Colleen Malone, Chief Financial Officer, at 204-926-2022 or at [cmalone@lawsociety.mb.ca](mailto:cmalone@lawsociety.mb.ca).

**Information on payment methods can be found on the Law Society website [Fees page](#).**

Select **one** of the following:

- My practising fees and contributions are enclosed.
- My practising fees will be paid on or before my anticipated start date and would like an invoice sent to my employer at the following email address:
- My practising fees will be paid on or before my anticipated start date and would like an invoice sent to myself at the following email address:
- I have not made arrangements as to where I will practise but I will submit my practicing and insurance fees on or before my anticipated start date to maintain Practising status as a sole practitioner – Barrister & Solicitor.
- Following my admission, I wish to be an *Inactive* member of the Law Society of Manitoba.
- Following my admission, I wish to be a *Non-Practising* member and the non-practising fee of \$105.00 has been included with this application.

**SECTION F – REQUIREMENTS FOR INACTIVE AND NON-PRACTISING MEMBERS**

PLEASE NOTE THAT:

In the event **you do not** wish to commence active practice, pursuant to Law Society Rule 5-28.2:

*“A member who is non-practising, inactive or who has completed a period of suspension, must apply to resume active practice in Manitoba and the chief executive officer may issue a practicing certificate to a member, with or without conditions or restrictions, ...:”*

**UNDERTAKING**

(strike out and initial as applicable)

I undertake that I will not practise law in Manitoba once I become a non-practising or inactive member except as permitted by the provisions of the National Mobility Agreement

\_\_\_\_\_  
**Signature of Member**

\_\_\_\_\_  
**Date**

**SECTION G – PRIVACY INFORMATION**

On occasion, the Law Society may provide basic contact information about practising members (name, business address, email address, fax and phone numbers) to professional legal associations, organizations and institutions without charge, in order to enhance communications with the profession and to facilitate the maintenance of mailing lists. Contact information will be provided only when the requested information will be used for a purpose that will assist in fulfilling the mandate of the Law Society and will be secured in a manner that is satisfactory to the Law Society.

Members of the public are able to access basic contact information about practising members by accessing the “Lawyer Lookup” function on our website or by contacting us.

If you have any questions or concerns regarding the Privacy Information, please contact Darcia Senft, Director of Policy and Ethics at [dsenft@lawsociety.mb.ca](mailto:dsenft@lawsociety.mb.ca).

I do **NOT** want the Law Society to provide my contact information to any professional legal association, organization or institution.

**SECTION H – AUTHORIZATION AND UNDERTAKING**

I hereby authorize the Law Society of Manitoba full authority to make enquiries of any person or government, any official or body, including without limitation any police authority, governing body, or any other organization with regard to my background, conduct, character and/or anything relevant to this Application for Admission on Transfer. I authorize all persons enquired of pursuant to this authorization to provide all information requested.

I undertake to provide any additional information which the Law Society of Manitoba may request from me, including character references.

I undertake to the Law Society of Manitoba that, if my admission to the Bar in Manitoba is granted, I

shall, to the best of my knowledge and ability, conduct all matters and proceedings faithfully, honestly and with integrity and in compliance with the Legal Profession Act, the Law Society Rules and the Code of Professional Conduct in force in the Province of Manitoba.

**I certify that all of the information provided in this application is true and accurate.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Rev. 20.

## HOW TO SUBMIT YOUR FORM

### Application Fee & Payment:

945.00 (\$900.00 plus \$45.00 GST)

For information on fees and available payment methods visit the Law Society website [Fees page](#).

**Mail:**

The Law Society of Manitoba  
Admissions and Membership  
200 – 260 St. Mary Avenue  
Winnipeg, MB R3C 0M6

**Email:**

membership@lawsociety.mb.ca

**Fax:**

204-956-0624  
Attention:  
Admissions and Membership

**Questions about this form? Contact:**

Lisa Ehnes  
Administrative Assistant  
Admissions and Education Committee  
204-926-2042  
lehnes@lawsociety.mb.ca

**Questions about practising or insurance fees? Contact:**

Colleen Malone  
Chief Financial Officer  
204-926-2022  
cmalone@lawsociety.mb.ca

**Questions about privacy information?**

**Contact:**

Darcia Senft  
Director, Policy and Ethics  
204-926-2023  
dsenft@lawsociety.mb.ca