



Lawyer Name
Mailing Address

Sample Invoice Not For Payment

Date: 2021-06-01
Member No.: 1000001
Invoice No.: 027391
GST Registration No.: 10760 4357 RT

Your insurance levy and cyber coverage premium for the year July 1, 2021 to July 1, 2022 are due on or before July 05, 2021.

Law Society Rule 2-87(1) provides for a penalty of \$10 daily, to a maximum penalty of \$300 for late payment of the fee. A member who fails to pay within 30 days of the due date is automatically suspended from practising law pursuant to Rule 2-88.

Exemption

Law Society Rule 5-30(2) provides that a practising lawyer who is not required to contribute to the Professional Liability Claims Fund must complete and file an exemption form. The required form can be downloaded [here](#) (found on the *Forms - For Lawyers* page on the Law Society's website), and must be received by the Society no later than July 05, 2021.

Option #1 - Payment in Full

CLIA portion (non refundable, GST/RST)	\$ 96.00
Professional Liability Claims Fund Contribution (GST)	\$ 1404.00
Cyber liability coverage (non refundable, GST/RST)	\$ 45.00
Subtotal	\$ 1545.00
R.S.T. subtotal:	\$ 9.87
G.S.T. subtotal:	\$ 77.25
Due on or before July 5th 2021:	\$ 1632.12

Option #2 - Instalment Plan (2 equal payments)

First Instalment

CLIA portion (non refundable, GST/RST)	\$ 48.00
Professional Liability Claims Fund Contribution (GST)	\$ 702.00
Cyber liability coverage (non refundable, GST/RST)	\$ 22.50
Instalment Fee (GST)	\$ 50.00
Subtotal	\$ 822.50
R.S.T. subtotal:	\$ 4.94
G.S.T. subtotal:	\$ 41.12
Due on or before July 5th 2021:	\$ 868.56

Second Instalment

Subtotal	\$ 822.50
R.S.T. subtotal:	\$ 4.94
G.S.T. subtotal:	\$ 41.12
Due on or before January 3rd 2022:	\$ 868.56

Payment Options

For details and instructions on payment methods, please refer to the [Payments - Instructions](#) document on the Member Portal.