

JOIN THE LEGAL HELP CENTRE TEAM

Legal Help Centre of Winnipeg Inc. (LHC) is a non-profit organization that provides free legal and social resources to underserved individuals. At the same time, LHC offers valuable practical experience to university students as they prepare for careers in legal and community service. Our goal is to provide accessible services, improve access to justice and respond to community needs. You'll be part of a collaborative, resourceful team that values and embraces the diversity of both its staff and the communities it serves.

Position: Staff Lawyer (Full Time - 35 hours/week)
Location: Winnipeg, MB
Salary: \$75,000-\$85,000, commensurate with experience
Closing date: August 22, 2025

JOB PROFILE: Ensure competent legal services to the public, mentor and guide students in building essential career skills, and design and implement service programs that address identified community needs.

AS A STAFF LAWYER YOU WILL:

- Supervise legal services in accordance with the Law Society of Manitoba.
- Participate in recruitment, placement and experiential learning opportunities for students from various disciplines (law, social work, criminal justice, conflict resolution, etc.).
- Approve case management work on client files.
- Supervise and attend with students during client interactions and court appearances.
- Take an active role on more complex files, including: direct contact with clients, preparation of documents, and appearances in court or tribunals where appropriate.
- Recruit and schedule volunteer lawyers for clinics.
- Participate in development and delivery of orientation and training for students and volunteers; and
- Create legal education resources.

YOUR SKILLS AND QUALIFICATIONS INCLUDE:

- Good standing with the Law Society of Manitoba and eligibility to act as a principal.
- Minimum of 3 years of recent law practice experience, including family law. Working knowledge in other areas such as wills and estates, small claims, civil, administrative, immigration, employment or criminal would be an asset.
- Demonstrated sensitivity to the realities and challenges facing underserved community members. Knowledge about community resources would be an asset.
- Experience working with a diverse clientele.
- Experience in managing files.
- Ability to supervise, teach and mentor students in a clinical environment.
- Demonstrable organizational, leadership and teamwork skills.

WHY WORK WITH US?

- Enjoy true work-life balance with reasonable hours and collaborate with a dedicated, mission-driven team that values collective impact.
- Build lasting connections with colleagues, volunteers, and community partners.
- Advance access to justice by contributing to programs that reduce legal barriers.
- Invest in your growth through professional development opportunities.
- Make a meaningful impact by serving communities and addressing real-world legal needs.
- Mentor the next generation of legal professionals and help shape their careers.

TO APPLY:

Send a resume & cover letter outlining your relevant experience and interest by **Friday, August 22, 2025,** to Kasia James, Executive Director at kasia@legalhelpcentre.ca. While we value every candidate, only candidates selected for interviews will be contacted.