

Manitoba Government Job Opportunities

Deputy Public Guardian and Trustee - Adult Services

LFS Supervising Legal Counsel

Regular/full-time

Public Service Delivery

Public Guardian and Trustee of Manitoba, Consumer Protection

Winnipeg MB

Advertisement Number: 45320

Salary(s): LFS \$161,801.00 - \$201,008.00 per year

Closing Date: June 10, 2026

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to Indigenous people, visible minorities and persons with disabilities.

An eligibility list may be created for similar positions and will remain in effect for 12 months.

Candidates who do not meet all essential criteria may be considered on an underfill basis at a commensurate rate of pay.

Candidates must provide a sample of their writing to be considered. The writing sample should be a legal opinion, substantive letter or report that demonstrates the candidate's writing skills in no more than 5 pages.

Introduction

In order to be eligible for consideration for this level, a lawyer must have demonstrated consistently superior performance, possess an advanced degree of expertise and have a minimum of (10) years experience at the Manitoba bar or an equivalent bar. In cases where there are no qualified candidates with 10 years of experience the Department may agree to waive the requirement of ten (10) years experience.

Duties:

The Deputy Public Guardian and Trustee, Adult Services is responsible for managing the Adult Services Section (AS) of the PGT comprised of 41 staff. This position is responsible for providing supervision, direction and oversight to staff in AS who are responsible for managing client files where the PGT has been appointed for individuals assessed as mentally incapable of managing their own affairs due to mental illness or intellectual disability. This position is also responsible for providing direction and instructions to Legal Counsel in relation to legal matters related to client files. In addition, the position is responsible for managing the sale of real property, fostering relationships with service providers and stakeholders, providing education and to helping guide operations related to AS.

Why Work for Manitoba Government?

The Manitoba government values its employees, recognizing the important role that each person plays in delivering exceptional services, programs and support to the province. Your important contributions are recognized with a comprehensive package of benefits, including an attractive salary, pension plan, health and wellness benefits, and other supports to encourage work-life balance.

Financial Security

- Attractive salaries
- Defined pension plan
- Life insurance coverage
- Long-Term Disability Plan

Benefit Plan

- Employer paid health care benefits including health, dental and vision
- Extended health care for services such as physiotherapy, chiropractor, massages, acupuncture and more
- Annual health spending account for eligible employees

Commitment to Health and Wellness

- Employee and Family Assistance Program
- Paid time-off including sick leave, wellness days and family related leave days
- Flexible work arrangements for eligible positions
- Generous vacation entitlements, increasing with years of service
- Parental, maternity, and adoptive leave options

Professional Growth & Development;

We want our employees to thrive and grow and are committing to investing in their development. We offer multiple avenues of support such as inhouse training, educational assistance and leadership development programs to help achieve these goals.

Organizational Culture and Values

The Manitoba government is committed to a work environment and culture that values and recognizes every employee. When we look at Manitoba's Public Service, we see a reflection of Manitoba's diversity. We come from differing educational, cultural, and ethnic backgrounds and work in a wide array of jobs across the province, we are all public servants.

Impact on Manitoba's Future

By working for Manitoba's Public Service, you have the unique opportunity to use your time to serve the land, communities, and the people of Manitoba. You can leave a lasting mark that will impact both current and future generations.

Qualifications:

Essential:

- Extensive experience practicing as a lawyer.

- Experience providing supervision, direction, and instructions to staff, including legal counsel and administrative staff.
- Extensive understanding and knowledge of The Public Guardian and Trustee Act, The Mental Health Act, The Adults Living with an Intellectual Disability Act, The Trustee Act and The Intestate Succession Act.
- Leadership skills with the ability to promote and support diversity, equity, professionalism and respect in the workplace.
- Excellent interpersonal skills with the ability to promote a positive public profile and develop and maintain good relationships with other government agencies, professionals, and the public.
- Superior verbal communication skills.
- Superior written communication skills demonstrated by preparing a wide range of materials including reports, submissions, policies and procedures and legal opinions.
- Excellent problem solving and analytical skills with the ability to arrive at resolutions that consider the best interests of the client while also ensuring compliance with relevant policies, procedures, and legislation.
- Experience with policy development and strategic planning.

Desired:

- Knowledge of the roles and duties of a trustee.
- Experience auditing legal files, providing legal interpretation and advice.

Conditions of Employment:

- Must be legally entitled to work in Canada
- Ability to work on call for medical consents once every four to five weeks
- Satisfactory Child and Adult Abuse Registry Checks
- Member in good standing with the Law Society of Manitoba
- Provide and maintain a Satisfactory Criminal Record Check with Vulnerable Sector Search
- Willing and able to travel

Apply Now:

Advertisement # 45320
Talent Acquisition
Human Resource Services
600-259 Portage Avenue
Winnipeg, MB, R3B 2A9
Phone: 204-945-7518
Fax: 204-945-0601
Email: govjobs@gov.mb.ca

WHEN APPLYING TO THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

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manitoba.ca/govjobs



Any personal information provided including employment equity declarations will be used for employment and/or statistical purposes and is protected by The Freedom of Information and Protection of Privacy Act.

Alternate formats available upon request